

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, OCTOBER 27, 2005
9:15 a.m.**

Commissioners Present: Larry Hudkins, Chair
Deb Schorr, Vice Chair
Bernie Heier
Ray Stevens

Commissioners Absent: Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 9:18 a.m.

AGENDA ITEM

**1 APPROVAL OF THE STAFF MEETING MINUTES OF TUESDAY,
OCTOBER 18, 2005**

MOTION: Stevens moved and Heier seconded approval of the Staff Meeting minutes dated October 18, 2005. Stevens, Schorr and Heier voted aye. Hudkins was absent from voting. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Emerald Water Situation
- B. Termites at Trabert Hall

MOTION: Stevens moved and Heier seconded approval of the additions to the agenda. Stevens, Heier and Schorr voted aye. Hudkins was absent from voting. Motion carried.

ACTION ITEMS

- A. Microcomputer Request C#2005-402, \$1,093.46 from Microcomputer Fund for Computer and Software for County Court

MOTION: Stevens moved and Heier seconded approval. Stevens, Heier and Schorr voted aye. Hudkins was absent from voting. Motion carried.

The Chair arrived at 9:23 a.m. and assumed direction of the meeting.

ADMINISTRATIVE OFFICER REPORT

A. Claim for Review: Mileage Reimbursement for Audrey Bakula (\$25.22 with \$11.75 over 90 Days)

MOTION: Stevens moved and Heier seconded to handle the claim through the regular claims process at the Tuesday, November 1, 2005 Board of Commissioners Meeting. Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

The Chair exited the meeting at 9:27 a.m. and the Vice Chair assumed direction of the meeting.

- 3 PARTNERS IN EMPOWERMENT AND RECOVERY (PIER)** - George Hanigan, PIER Director; Dean Settle, Community Mental Health Center Director

George Hanigan, PIER Director, gave a presentation on the PIER Program, an intensive community-based program working with severe and persistent mentally ill consumers of Lancaster County (Exhibit A).

The Chair returned to the meeting at 9:42 a.m. and assumed direction of the meeting.

- 4 A) CHANGE OF ZONE NO. 05063, AGRICULTURAL (AG) DISTRICT TO AGRICULTURAL RESIDENTIAL (AGR) DISTRICT, NORTHWEST 105TH STREET AND ALVO ROAD; AND B) SPECIAL PERMIT NO. 04055 AND PRELIMINARY PLAT NO. 04025, FOUR STONES, SOUTHWEST 25TH STREET AND STAGECOACH ROAD** - Mike DeKalb, Planning Department

A) Change of Zone No. 05063

Mike DeKalb, Planning Department, gave an overview of Change of Zone No. 05063, from Agricultural (AG) District to Agricultural Residential (AGR) District, to allow the creation of lots for members of the family, on property southeast of the corner of North 105th Street and Alvo Road/Highway 34, noting a recommendation of denial from Staff and the Planning Commission (Exhibit B). He said an alternative solution would be for the applicant to purchase adjacent land.

B) Special Permit No. 04055 and Preliminary Plat No. 04025

DeKalb gave an overview of Special Permit No. 04055 and Preliminary Plat No. 04025, Four Stones, a request to develop fourteen residential acreage units and four outlots on property located in the mile section bounded by Southwest 14th Street to Southwest 29th Street and West Stagecoach Road to West Panama Road (Exhibit C). He noted a recommendation of conditional approval from Staff and the Planning Commission.

The Chair recessed the meeting at 10:00 a.m.

The Chair reconvened the meeting at 10:17 a.m.

5 PILOT PROGRAM IN LANCASTER COUNTY FOR EARLY ABSENTEE VOTING - John Gale, Nebraska Secretary of State; Neal Erickson and Becky Richter, Secretary of State's Office; Dave Shively, Election Commissioner; Maura Kelly Tolzin, Chief Deputy Election Commissioner

John Gale, Nebraska Secretary of State, gave an overview of a pilot program for early absentee voting.

MOTION: Stevens moved and Schorr seconded to encourage the Election Commissioner to pursue the pilot program for early absentee voting in Lancaster County and to bring back a plan outlining locations, costs and staffing. Stevens, Heier, Schorr and Hudkins voted aye. Motion carried.

6 PURCHASE OF REAL ESTATE (EXECUTIVE SESSION) - Kristy Mundt, Deputy County Attorney

MOTION: Stevens moved and Heier seconded to enter Executive Session at 10:38 a.m. to discuss a real estate purchase and the proposed sale of the "K" Street facility. Stevens, Schorr, Heier and Hudkins voted aye. Motion carried.

MOTION: Stevens moved and Schorr seconded to exit Executive Session at 11:37 a.m. Stevens, Schorr, Heier and Hudkins voted aye. Motion carried.

7 JUVENILE SERVICES DIRECTOR SEARCH - Don Taute, Personnel Director; Pat Kant, Personnel Coordinator

General discussion was held with Don Taute, Personnel Director, and Pat Kant, Personnel Coordinator, regarding the search for a new Youth Services Center Director. Qualifications, experience and salary range were discussed. Advertisement of the position was also discussed, with consensus to advertise in the Lincoln Journal Star, Omaha World Herald, websites for professional associations related to juvenile justice and through the Nebraska Association of County Officials (NACO).

Kant distributed examples of materials previously used (Exhibit D). She agreed to update the materials and to bring back of an estimate of advertisement costs.

8 ACTION ITEMS

- A. Microcomputer Request C#2005-402, \$1,093.46 from Microcomputer Fund for Computer and Software for County Court

Item moved forward on the agenda.

9 ADMINISTRATIVE OFFICER REPORT

- A. Claim for Review: Mileage Reimbursement for Audrey Bakula (\$25.22 with \$11.75 over 90 Days)

Item moved forward on the agenda.

- B. Community Consensus Meeting (November 16, 2005)

Hudkins, Schorr, Stevens and Eagan indicated plans to attend.

There was general consensus to indicate roads as the County's priority issue.

- C. Draft Interlocal Agreement Between the County and City to Establish Right-of-Way and Construction Standards for the Rural to Urban Transportation System (RUTS) Program

Brief discussion took place regarding the draft interlocal agreement (see agenda packet). Concerns were noted regarding funding and whether the City would share in the costs. A priority list was requested.

- D. Motocross Grant Application Update

Eagan said the State has indicated that the in-kind contribution must be from the government body that is making the application, not a private entity. He said the Lower Platte South Natural Resources District (NRD) made the commitment and Eagan said he made a commitment on behalf of the County to keep the application alive. There was no objection from the Board.

E. Proposed Sale of the "K" Street Facility

See Item 6.

F. Review of Holiday Schedule

Board consensus was to hold a Staff Meeting on December 20, 2005, if needed.

G. Sheriff's Garage Cost Update

Dave Kroeker, Budget and Fiscal Officer, appeared and said the project is \$1,621.42 over budget. He also noted retainage in the amount of \$1,000.00.

ADDITIONS TO THE AGENDA

A. Emerald Water Situation

MOTION: Schorr moved and Heier seconded to send a letter to Mayor Seng and the City Council encouraging them to allow the unincorporated village of Emerald access to City water services.

Stevens questioned the appropriateness of County Board involvement and said he will not sign the letter.

AMENDMENT: The maker of the motion and the seconder amended their motion to indicate that signature would be by the Chair and to copy Becky Vandenberg, Sanitary Improvement District (S.I.D.) No. 6.

ROLL CALL: Heier, Schorr and Hudkins voted aye. Stevens voted no. Motion carried.

10 DISCUSSION OF BOARD MEMBER MEETINGS

A. Lincoln Independent Business Association (LIBA) Monthly Meeting - Workman, Schorr

Schorr said discussion focused on the Rural to Urban Transportation System (RUTS) Program, sale of the "K" Street facility and the Courthouse Plaza purchase.

B. Downtown Lincoln Association (DLA) Board Meeting - Stevens

Stevens said there were presentations on the Arena Task Force and redevelopment plans for the "K" Street facility.

C. Youth Services Center Advisory Board - Heier

Heier reported changes to behavioral management programs.

D. Community Mental Health Center Advisory Committee - Stevens

Stevens said there is a lengthy waiting list for case managers.

ADDITIONS TO THE AGENDA

B. Termites at Trabert Hall

Eagan said it is a minor problem and corrective action will be taken.

11 ADJOURNMENT

MOTION: Schorr moved and Stevens seconded to adjourn the meeting at 12:38 p.m. Schorr, Stevens, Heier and Hudkins voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk